24-25

Satisfactory Academic Progress Appeal Information

West Texas A&M University and Student Financial Services are committed to assist you in completing your degree requirements. However, based on the current Satisfactory Academic Progress Guidelines (http://www.wtamu.edu/student-support/more-support/financial-satisfactory-academic-progress.html) you will not be eligible for further financial aid until you meet the university requirements.

Appeal Requirements:

Please note the following about an appeal:

- Financial aid CANNOT be awarded retroactively for a late appeal. Be sure to submit an appeal in time for a committee decision to be made prior to the last class date of the semester you want to be considered for financial aid.
- o Incomplete appeal forms will NOT be reviewed.
- o **Do not** retake an "F" at another university; it must be repeated at WTAMU.
- o Regardless of your financial aid status, payment with the Business Office must be met by the published deadline for the appropriate term.

On Campus Resource Referral Guide

Career & Professional Development	(806) 651-2345	CC113
o Career Counseling	 Job Search Assistance 	
Counseling Services	(806) 651-2340	CC116
Personal CounselingTest Anxiety	 Stress Management 	
Testing and Tutoring Services	(806) 651-2341	CC106
Supplemental Instruction (SI)	o Testing/ Tutoring	
Advising Services	(806) 651-5300	CC110
Academic Fitness-Probation Adv	vising o Early Alert-Intervention	Progress
Student Accessibility Services	(806) 651-2335	CC106
 Disability Services 	 Testing Accommodations 	

Repeating Course Work/Replacing Grades

If a student repeats a course at WTAMU, it is with the understanding that the last grade earned is the one to be counted toward fulfillment of requirements. Students may not repeat a course at another college or university to raise a grade, including a grade of "F," received at WTAMU. If a student repeats at another accredited institution a course previously attempted at WTAMU and transfers the credit to WTAMU, the transferred work will not affect the grade point average (GPA) on the WTAMU transcript. For this reason, the appeal committee requires that "F's" received at WTAMU be repeated only at WTAMU.

Cont. to Appeal Form



24-25

Satisfactory Academic Progress Appeal Form

^^^Form must be complete for appeal to be considered					
Stude	ent Name Buff ID Number				
A.	<u>Degree Information</u>				
0	Current degree/certification program (degree/major)				
0	Expected date of graduation/completion (mo/yr)				
0	Degree Plan Filed (check one): Yes (must attach copy) No (if more than 60 hours, must file degree plan)				
В.	Reviewable Semesters				
I am re	equesting financial aid consideration for the following checked terms:				
	Fall 2024 Spring 2025 Summer I 2025 Summer II 2025				
*** Fina	ancial aid cannot be awarded for a semester already completed.				
	Student Explanation (REQUIRED) v state circumstances for not meeting the above satisfactory progress requirements:				
	*** <u>REQUIRED</u> Submit any supporting documentation regarding your above circumstance. (i.e. Medical Documentation, Copy of Obituary)				

Student's Nam		on / Pofl				Buff ID #	24	l-25
	anged that		v you to meet s	satisfactory p	rogress a	t the next eva	lluation?	
What are you actions, time		goals a	ınd what are yo	our plans to a	achieve th	ese results?	(Include spe	ecific
How will you goals, etc.)	measure if	you hav	e made progre	ess on implen	nenting y	our action pla	n? (Short te	erm
List key WT	AMU individ	uals and	l/or organizatio	ns that might	t assist yo	ou to achieve	your action	plan.
	mplete this se		your semester-by eb check sheet ca				completion.	(The
Semester Description	Course #	Hours	Semester Description	Course #	Hours	Semester Description		Hours
Semester	Course #	Hours	Semester	Course #	Hours	Semester	Course #	Hours
		- ——						

Cont. to Student Certification

Student's Name:	Buff ID # 24-25				
F. Student Certification (Initial by each statement.)					
I have read the standards of Satisfactory Academic Progress and I understand that I am not eligible for financial aid because (check all that apply):					
 My WTAMU cumulative grade point average is less than 2.0 (3 I did not complete 67% of my hours attempted annually. I did not meet my previous appeal requirements. I have attempted more than 60 hours toward a 2nd degree/certi I am attempting or will attempt more than 150% of hours requirements. 	fication				
My signature below affirms that the information provided above is true and accurate to the best of my knowledge. I understand that providing false information can result in the denial of this appeal.					
ACTUAL SIGNATURES ARE REQUIRED. (Typed names will	not be accepted.)				
Student's Signature:	Date:				
This section is for SFS Director use only					
WT Annual Hours Attempted: Total Hours Attempted:	150% : Yes/No Classification:				
Approved Denied Committee Member Signature:					
Approved Denied Committee Member Signature:					
Date: Approved					
Special Instructions:					
***Next semester schedule must be approved by appeal committee:					

Student Financial Services
WEST TEXAS A&M UNIVERSITY